COOMBS COMPASSIONATE HOME CARE AGENCY INC. TIMESHEET CELL PHONE USE IS PERMITTED IN THE CLIENT'S HOME FOR EMERGENCIES ONLY

HSW: _____ (print)

CLIENT:

(print)

PERIOD WORKED: September 21-October 4, 2025

DAY	DATE	SHIFT #1 START	SHIFT #1 END	SHIFT #2 START	SHIFT #2 END	SHIFT # 3 START	SHIFT # 3 END	HOURS WORKED
Sunday	21	⊐am ⊐pm	□am □pm	⊐am ⊐pm	□am □pm	⊐am ⊐pm		
Monday	22	⊐am ⊐pm	□am □pm	□am □pm	□am □pm	□am □pm		
Tuesday	23	⊐am ⊐pm	□am □pm	□am □pm	□am □pm	⊐am ⊐pm		
Wednesday	24	⊐am ⊐pm	□am □pm	□am □pm	□am □pm	⊐am ⊐pm		
Thursday	25	⊐am ⊐pm	□am □pm	□am □pm	□am □pm	⊐am ⊐pm		
Friday	26	⊐am ⊐pm	□am □pm	□am □pm	□am □pm	⊓am ⊓pm		
Saturday	27	□am □pm	□am □pm	□am □pm	□am □pm	⊐am ⊐pm		
							TOTAL HOURS WK #1	
Sunday	28	⊐am ⊐pm	□am □pm	□am □pm	□am □pm	⊐am ⊐pm		
Monday	29	⊐am ⊐pm	⊐am ⊐pm	□am □pm	□am □pm	⊐am ⊐pm		
Tuesday	30	⊐am ⊐pm	□am □pm	□am □pm	□am □pm	□am □pm	⊐am ⊐pm	
Wednesday	01	□am □pm	□am □pm	□am □pm	□am □pm	□am □pm		
Thursday	02	⊐am ⊐pm	□am □pm	□am □pm	□am □pm	⊐am ⊐pm		
Friday	03	⊐am ⊐pm	□am □pm	□am □pm	□am □pm	⊐am ⊐pm		
Saturday	04	⊐am ⊐pm	□am □pm	□am □pm	□am □pm	⊐am ⊐pm		
							TOTAL HOURS WK #2	
	<u>.</u>	·		TOTAL H	IOURS WOR	KED WK #1	and WK #2	

CLIENT'S SIGNATURE:

I certify that I have worked the hours listed during this pay period.

HSW'S SIGNATURE: ______ SUPERVISOR'S SIGNATURE: _____

One timesheet per client. Record only actual hours worked each day. Email, fax, or deliver your timesheets on the Sunday following the end of the pay period. Timesheet's received after Monday will result in a delay in pay.

TIMESHEETS MUST BE SIGNED BY THE CLIENT AND HSW.

EMAIL: Timesheets@coombshomecare.com FAX: 594-2062

OFFICE ONLY: Client #1 hrs: _____ Client #2 hrs: _____ Client #3 hrs: _____ Client #4 hrs: _____

Total hours: _____

D.D./CHQ. #